



**Università
di Genova**

Rectoral Decree no. 1445
of 23 March 2023

AREA DIDATTICA, SERVIZI AGLI STUDENTI, ORIENTAMENTO E INTERNAZIONALIZZAZIONE

Settore Offerta Formativa

A. Y. 2023/2024

Notice of admission to the degree course
in **MARITIME SCIENCE AND TECHNOLOGY (class L-28) – GE headquarters**

Summary Table of Deadlines

	EU and non-EU students legally residing in Italy	Non-EU students residing abroad
Admission test	27/07/2023	25/05/2023
Deadline for application for the admission test	by 20/07/2023	by 18/05/2023
Deadline for payment of admission fee		
Publication of ranking list	by 03/08/2023	by 31/05/2023
Deadline for enrolment, passage and transfer of successful candidates	03/10/2023	03/10/2023
Deadline for application for recovery from the ranking list		
Online publication of the list of candidates admitted to the remedial process and start of enrolment	10/10/2023	10/10/2023
Deadline for enrolment, passage and transfer for recovered candidates	17/10/2023	17/10/2023

THE RECTOR

HAVING REGARD	to Law no. 264 of 2 August 1999 and subsequent amendments containing rules on access to university courses;
HAVING REGARD	to Ministerial Decree No 270 of 22 October 2004: "Amendments to the Regulation containing norms concerning the didactic autonomy of the Universities" approved by Decree No 509 of 3 November 1999 of the Minister of the University and Scientific and Technological Research;
HAVING REGARD	to the Ministerial Decrees of 16 March 2007 with which the degree and master's degree classes were determined;
HAVING REGARD	to the resolutions of the Academic Bodies taken on the 27 and 28 February 2023 concerning the approval of the educational offer for the academic year 2023/2024 and, in particular, locally planned courses of study
HAVING REGARD	to the resolution of the Academic Bodies taken on the 21 and 22 March 2023 concerning the confirmation, for the academic year 2023/2024, of the contribution to the costs of competitions for admission to nationally and locally scheduled study courses;
HAVING REGARD	the University Teaching Regulations;
HAVING REGARD	the MUR note of 14 March 2023 on the procedures for the enrolment of international students for the academic year 2023/2024;
HAVING CONSIDERED	that Law no. 264 of 2 August 1999 provides that the notices of admission referred to in Articles 1 and 2 must be published at least sixty days before the relative tests are held;

DECREES

**ART. 1
AVAILABLE PLACES**

1. The competition for admission to the following degree course is open at this University for the academic year 2023/24.

MARITIME SCIENCE AND TECHNOLOGY (class L-28)	no. of places for EU and non-EU students legally residing in Italy	no. of places for non-EU students living abroad (of which Chinese nationals)
curriculum in DECK OFFICER	20	15 (1)
curriculum in ENGINEER OFFICER AND ELECTRO-TECHNICAL OFFICER	20	15 (1)

In the registration procedure the candidate must express preferences by assigning a value from 1 (maximum preference) to 2 (minimum preference) to each *curriculum*.

ART. 2

ADMISSION QUALIFICATION

1. The admission qualification is a school diploma or another qualification obtained abroad and recognised as suitable.
The admission qualification must be possessed at the time of confirmation of enrolment.

ART. 3

APPLICATION FOR ADMISSION TO THE COMPETITION

- Non-EU candidates residing abroad** must submit the application for admission to the competition by 12.00 noon (CEST) on **18 May 2023** using the procedure provided on the University of Genoa's *student portal* <https://www.studenti.unige.it/iscrizioni/preimmatricolazioni/> following the pre-enrolment application submitted on the *University portal* (deadlines on *University portal* may be subject to change as a result of ministerial provisions).
He/she must also contact the *Welcome office - international students and users - email sass@unige.it* by 12.00 noon (CEST) on **12 May 2023** to verify the foreign qualification and the terms of payment of the admission fee.
- The EU and non-EU candidate legally residing in Italy** must submit the application for admission to the competition no later than 12.00 noon (CEST) on **20 July 2023** exclusively through the procedure provided on the University of Genoa's *student portal* <https://www.studenti.unige.it/iscrizioni/preimmatricolazioni/>.
- The EU and non-EU candidate residing in Italy in possession of a foreign qualification** must apply for admission to the competition via the *online* procedure described above and also contact the *Welcome office - student reception and international users - email sass@unige.it* by 12.00 noon (CEST) on **14 July 2023** to verify the foreign qualification.
- At the end of the procedure on the University of Genoa *student portal* the system will issue a receipt to be presented at the examination. This receipt constitutes the only document proving correct registration. After this peremptory deadline, you will no longer be able to register for the competition.
- In order to be admitted to the competition the candidate must pay, under penalty of exclusion from the competition, the contribution for admission to the competition of **€ 30,00 (thirty/00 Euros)**, according to one of the methods proposed (https://www.studenti.unige.it/tasse/pagamento_online/):
 - by 12.00 noon (CEST) on **18 May 2023** (Non-EU candidates residing abroad)
 - by 12.00 noon (CEST) on the **20 July 2023** (EU and non-EU candidate legally residing in Italy).
 Payment of the admission fee alone does not constitute registration for the competition. The fee is not refundable except in the case double/incorrect payment is ascertained.
Applications for registration to the competition sent by post or other means of transmission will not be accepted.
- Candidates with a certificate of disability or with certification under Law No 104/1992** may make an explicit request, in relation to their individual needs, for specific aids and additional time up to a maximum of 50 per cent more than that defined for the admission test, as well

as further measures to ensure equal opportunities in the performance of the test, in accordance with the *Law No 104/1992*, ministerial indications and the examining boards. This request must be made when filling in the application form for admission to the competition in the manner specified in the application procedure, no later than 12.00 noon (CEST) on 18 May 2023 (Non-EU candidates residing abroad) and no later than 12.00 noon (CEST) on 20 July 2023 (EU and non-EU candidate legally residing in Italy). In addition, the candidate must enter *online*, again when registering for the competition and by the above-mentioned deadline, the certification issued by the competent medical commission for the territory attesting to the condition of disability and/or handicap, with recognition of handicap pursuant to *Law No 104/1992*, for the purposes of assessing the application.

7. **Candidates diagnosed with specific learning disabilities (DSA)** as defined by Law No 170/2010 may make an explicit request for additional time, up to a maximum of 30% more than that defined for the admission test, as well as for additional tools and measures to guarantee equal opportunities in the performance of the test, in accordance with the provisions of Law No 170/2010 and subsequent guidelines, ministerial indications and the examining boards. This request must be made when registering for the competition, no later than 12.00 noon (CEST) on 18 May 2023 (Non-EU candidates residing abroad) and no later than 12.00 noon (CEST) on the 20 July 2023 (EU and non-EU candidates legally residing in Italy), in accordance with the procedures specified in the registration procedure. In addition, the candidate must enter *online*, again when registering for the competition and within the above-mentioned deadlines, the diagnosis of DSA issued no more than three years previously or after the candidate's 18th birthday, issued by local health facilities or by bodies and professionals accredited with the regional health service.
8. Candidates may be admitted to the test with the medical certification they possess, even if it is not up-to-date due to the limitation of the NHS for the Covid-19 emergency, subject to the University's right to request the integration of the required documentation at a later date.
9. Applicants with invalidity, disability or DSA from EU and non-EU countries, resident abroad, who intend to take advantage of the measures referred to in the previous paragraphs, must present the certification attesting to their state of invalidity, disability or DSA issued in their country of residence, accompanied by a certified or sworn translation by Italian diplomatic representations conforming to the original text, in Italian or English. The University bodies in charge of examining the certifications referred to in the previous paragraphs shall ascertain that the foreign documentation attests to a condition of disability, invalidity or specific learning disorder recognised by Italian law.

ART. 4 ADMISSION TEST

1. The admission test will be held online and it will take place:

on the 25th May 2023
for Non-EU candidates residing abroad
on the 27th of July 2023
for EU and non-EU candidates legally residing in Italy

2. **Non-EU candidates residing abroad** are summoned on the **25th of May 2023** at 9.00 (CEST) to enable the Committee to carry out the identification operations. The test shall start at 10.00 (CEST).
3. **EU and non-EU candidates legally residing in Italy** are summoned on the **27th of July 2023** at 9.00 (CEST) to enable the Committee to carry out the identification operations. The test shall start at 10.00 (CEST).
A time of ninety (90) minutes is allocated for the test.
4. Candidates must identify themselves by means of a valid identification document, the receipt for the payment of € 30.00 (thirty/00 Euros) and the receipt for the *online* application. Candidates who arrive after the closing of the identification operations will not be allowed to enter the test.
Candidates who, for any reason, are absent from the test are considered to have given up.

ART. 5**HOW THE TEST IS CARRIED OUT - DUTIES OF THE CANDIDATES AND THE COMMITTEE**

1. The admission test will take place in **telematic mode (online)** with video surveillance. The technical procedures of the test, including the surveillance system, the necessary equipment and the obligation to participate, under penalty of exclusion from the competition, in a technical test on a date prior to the admission test, are indicated in a specific NOTICE published on the degree course website (<https://courses.unige.it/10948>) by the 2nd of May 2023.
2. During the test, the candidate may not use any calculating or teaching aids other than those granted as aids to candidates with disabilities or with DSA.
3. Any candidate who violates the provisions of the present notice and of the Examination Committee as per art. 7 below, or who in any case has copied the test, even if only in part, will be excluded from the competition.
4. The Examination Committee has the right to adopt the necessary measures, also taking into account the provisions of articles 5, 6 and 8 of *Presidential Decree no. 686 of 3 May 1957*.

ART. 6**TEST CONTENTS AND EVALUATION**

1. The test consists of the solution of 50 questions formulated with 4 possibilities of answer, of which the candidate must identify only one, on the following topics:
 - General and maritime culture;
 - Logic and mathematics;
 - Knowledge of the English language.
2. On the basis of the programme set out in **Annex 1**, which forms an integral part of this notice, the following will be prepared by the Examination Committee:
 - 10 (ten) questions for general and maritime culture topics;
 - 20 (twenty) questions for the topics of logic and mathematics;
 - 20 (twenty) questions on English language skills.
3. For the evaluation of the test, the following criteria shall be taken into account:

1.5 points for each correct answer minus 0.25 points for each wrong answer 0 points for each answer not given

4. In the event of a tie, the score obtained by the candidate in the solution of the questions relating to the mathematical arguments shall prevail in descending order. In the event of further parity, the youngest candidate shall prevail. Applicants who have obtained a minimum score of 36 (thirty-six) points in the test are admitted to the next stage of the evaluation of qualifications.
5. For the purposes of the final ranking the following titles will be evaluated (max 25 points):

Secondary School Diploma of Nautical Institute with Engineer and/or Deck specialization	Up to 10 points (in proportion to the marks obtained: 1 point for a mark of 60/100 and up to 10 points for a mark of 100/100)
qualification of <i>Cadet Officer</i>	6 points
for each month of boarding as a <i>cadet</i> , with seamen's book	0.2 points
qualification of <i>Officer</i>	8 points
for each month of boarding as an <i>Officer</i> , with seamen's book	0.4 points

Experiences in the maritime/port sector (Shipping Companies, Maritime Agencies, Technical Assistants of Nautical Institutes, Terminal Operator, Shipyards, Ship Repair Workshops, Classification Bodies, Suppliers in the maritime sector, in the naval sector, degree courses in the maritime field)		Up to 5 points
for each month of experience ashore	0.1 points	
English language certification (at least B2)		

- All documentation relating to the qualifications in the candidate's possession must be uploaded in .pdf format following the procedure described in Art. 3 of this notice <https://www.studenti.unige.it/iscrizioni/preimmatricolazioni/>, no later than 12.00 noon (CEST) on 18 May 2023 for non-EU candidates residing abroad; and no later than 12.00 noon (CEST) on 20 July 2023 for EU and non-EU candidates legally residing in Italy.
- The following e-mail address is available for further information: maritime@unige.it

ART. 7

EXAMINATION COMMITTEE

- The Examination Committee is approved by the Departmental Board of the Department of naval, electrical, electronics and telecommunication engineering on the proposal of the *Maritime Science and Technology* Degree Programme Board. The Head of Programme is a member of the Board by right.
The Examination Committee is responsible for the proper conduct of the test.
- All the operations carried out by the Examination Committee must be reported in the appropriate minutes, signed by the President and all the members of the Committee, also using digital signatures.
In the event of justified necessity, the minutes may be signed only by the President, following a specific and unequivocal declaration of agreement by the other Commissioners, which is an integral part of the minutes.
- In order to ensure that the selection tests are conducted correctly, the Examination Committee may avail itself of the services of special classroom committees composed of teaching and/or technical-administrative staff of the University.

ART. 8

RANKINGS AND PUBLICATION DEADLINE

- On the basis of the options expressed and the overall score, obtained by adding the test score and the assessment score, the following merit lists will be drawn up, in which candidates are placed in descending order of marks.

1	curriculum in DECK OFFICER:	for EU and non-EU students legally residing in Italy
2	curriculum in ENGINEER OFFICER AND ELECTRO-TECHNICAL OFFICER	
3	curriculum in DECK OFFICER	for non-EU students living abroad in which account will be taken of the reservation of places for Chinese nationals
4	curriculum in ENGINEER OFFICER AND ELECTRO-TECHNICAL OFFICER	

- Successful candidates who do not score at least 3 points in mathematics and 3 in English will be awarded additional training obligations to be fulfilled in the first year of the course.
- The rankings will be published *online* on the degree course website <https://courses.unige.it/10948>, and at the following link <https://servizionline.unige.it/studenti/iscriversialluniversita/grad>:
 - by the **31st of May 2023** for non-EU candidates living abroad in which account will be taken of the reservation of places for Chinese nationals

- by the 3rd of **August 2023** for EU and non-EU candidates legally residing in Italy
NO PERSONAL COMMUNICATION WILL BE GIVEN TO CANDIDATES

ART. 9

ENROLMENT

1. Candidates who have been successfully placed in the respective rankings must enrol by 12.00 noon (CEST) of the **3rd of October 2023**, using only the online enrolment procedure on the *Student Portal*. <https://www.studenti.unige.it/iscrizioni/preimmatricolazioni/>.
2. The application will be valid only if all stages of the procedure have been completed within the deadline set out above, that is:

- selection of the degree course;
- payment of the first instalment of the student contribution consisting of the regional tax and € 16.00 – euro sixteen/00(for stamp duty);
- in case of application for the ALISEO grant, exclusive payment of € 16,00 - euro sixteen/00 (for stamp duty);
- payment of a further € 16,00 - € 16,00 (for stamp duty) in case of change of course/withdrawal from studies and payment of any back taxes.

Payment methods other than those indicated in the link: <https://www.studenti.unige.it/tasse/>

Not enrolling by the deadline means that the enrolment is cancelled.

ATTENTION: enrolment applications may not be sent by post.

3. Students already enrolled in the a.y. 2022/2023 to another course of study at the University of Genoa or at another university as undergraduates may enrol "under condition", within the deadlines and using the same procedures as for enrolment, provided they obtain their title by 31 March 2024.
4. **Non-EU students residing abroad** who have been successfully placed in the ranking list must contact the *Welcome office - student reception and international users - email sass@unige.it* to complete their registration by 12 noon (CEST) on the **27th of September 2023**.

ART. 10

AVAILABLE PLACES FOLLOWING WITHDRAWAL

1. Eligible candidates, but not in a useful position in the rankings, may submit an application to reallocate available places following withdrawal exclusively online through the *Student Portal* <https://servizionline.unige.it/studenti/iscriversialluniversita/ripescaggio> using their access credentials, no later than 12 noon (CEST) on the **3rd of October 2023**.
2. If places are available and on the basis of the applications submitted, on the **10th of October 2023** a list of those who will be able to enrol will be published on the University website in the section News and events of the course of study <https://courses.unige.it/10948> and on the University webpage <https://servizionline.unige.it/studenti/avvisimed>. This list will be prepared taking into account the merit ranking.
3. Enrolment must take place exclusively *online*, using the same procedures indicated in Article 9 of this notice, no later than 12.00 noon (CEST) on the **17th of October 2023**, under penalty of losing the right to enrol.
4. In the event that there are still places available and the number of students admitted is not reached, a specific notice will be published on the course website (<https://courses.unige.it/10948>) to communicate further procedures for filling the remaining places.

ART. 11

HANDLING OF PERSONAL DATA

1. In accordance with *Article 13 of Regulation (EU) 2016/679 (GDPR)*, the personal data provided by candidates will be processed by the University of Genoa for the purposes of managing the selection test and in application of the regulations in force.
The provision of such data is mandatory for the purposes of assessing the participation requirements, under penalty of exclusion from the selective test.
2. The holder of the personal data is the University of Genoa, in the person of the *pro tempore* Rector.
The contact details of the data controller and of the Data Protection Officer (DPO) can be found on the webpage <https://unige.it/privacy>
3. The notice on the processing of personal data and the exercise of rights is published on the web page <https://unige.it/privacy> filename: "Informativa per i preimmatricolati, gli studenti e gli iscritti ad attività formative dell'Ateneo."

**ART. 12
PUBLICITY**

1. This admission notice is published on the institutional website of the University, on the online notice board <https://unige.it/albo> and on the study course page (also reachable from the limited entry courses page a.y. 2023/2024:
https://www.studenti.unige.it/orientamento/bandi_accesso_programmato/
2. For corrections of material errors and for any errata relating to this decree and its annexes, proceed with a specific notice published on the degree course page also reachable from the limited entry courses page a.y. 2023/2024:
https://www.studenti.unige.it/orientamento/bandi_accesso_programmato/

**ART. 13
FINAL PROVISIONS**

1. Candidates are guaranteed access to the documentation relating to the competition procedure, pursuant to *law no. 241/90* and subsequent amendments. This right is exercised in accordance with the procedures indicated in the *University Regulations on administrative procedures, right of access to administrative documents and right of simple and generalised civic access*, issued by *R.D. no. 5675 of 29.11.2021* as amended by *R.D. no. 362 of 31.01.2022*.
2. For all matters not expressly provided for in this notice, please refer to the legislative, regulatory and ministerial provisions cited in the introduction.
3. It is reiterated that it is mandatory to comply with the terms and provisions set out in this notice.
4. This University reserves the right to exclude at any time candidates taking part in the test announced in the present notice for non-compliance with the provisions contained herein or with the deadlines indicated, or for not meeting the candidates' requirements.

The Deputy Vice-Chancellor
(Prof. Nicoletta Dacrema)
Digitally signed

ANNEX 1

SUBJECTS COVERED BY THE ENTRANCE EXAMINATION

General and maritime culture

The questions will focus on knowledge of general and maritime culture. The questions are oriented to verify the basic knowledge about maritime culture and history, with its characters, products, specific events. Questions are in English.

Logic and Mathematics

Verification of the ability to logically complete a reasoning, in a manner consistent with the premises, which are enunciated in symbolic or verbal form through multiple choice questions.

For the mathematical part the questions are aimed at ascertaining the mastery of:

- numerical sets and arithmetic calculation (natural, relative, rational, real numbers; ordering and comparison of numbers; order of magnitude; operations, powers, radicals, logarithms), algebraic calculation,
- Euclidean geometry (polygons, circumference and circle, measurements of lengths, surfaces and volumes, isometry, similarities and equivalences, loci),
- Elements of plane trigonometry (sine, cosine, tangent functions and their inverses, fundamental relations of goniometry, formulas for associated angles, theorems for right triangles)

English language

The test is aimed at ascertaining comprehension of the English language.