

Erasmus+ Call for the award of mobility scholarships for traineeship purposes a.y. 2024/2025

HIGHLIGHTS



This document is meant to be a summary of key steps and deadlines of the procedure, in order to support and help international students.






The complete Call, Italian version, has to be carefully read, since if you apply for an Erasmus Grant, you accept all rules contained in the Call and, in general, in the Erasmus+ Programme.

All the contents, activities and the funds indicated in the call for applications are subject to change according to indications and/or provisions, subsequent to the issue of the call, provided by the European Commission, the Erasmus+ National Agency INDIRE and/or other Institutional bodies.




Therefore, this Call is conditionally issued and subject to possession by the host institutions of the ERASMUS University Charter (if applicable). The total number of grants awarded is subject to the availability of funds..





Any changes will be made official and communicated to the students concerned through the institutional channels.

Topic	related links/actions
<p>Call and List of available destinations</p>	<p>Available at https://corsi.unige.it/info/erasmus-traineeship, <i>Documenti importanti Erasmus a.a. 2024-25.</i></p> <p>Read <u>carefully</u>:</p> <ul style="list-style-type: none"> - The call that contains all necessary information and rules to take part in the procedure - The list of available destinations (<i>Erasmus Manifesto</i>) that contains all available destinations for each group of departments and the document “<i>prerequisiti e criteri di selezione</i>” required by each group of departments <p>You can also apply for an independently identified organization. In this case you have to upload to the online application also the complete and signed “Letter of Intent” (available at https://corsi.unige.it/info/erasmus-traineeship section “<i>Documenti importanti</i>”).</p>
<p>Online Application</p> <div style="border: 2px dashed red; padding: 5px; display: inline-block; margin-top: 10px;"> Deadline 14/03/2024 by midday </div>	<p>The online application procedure is available</p> <p>Accessing Servizi online agli studenti section “Internazionalizzazione” link to Concorsi Erasmus> Bando Erasmus+ ai fini di tirocinio - Iscrizione a bandi di concorso - borsa Erasmus+ ai fini di tirocinio</p> <p>and, before completing the application procedure, verify the data and that all the requested documents have been correctly uploaded</p> <div style="margin-top: 10px;"> Remember to submit your application (clicking on “inoltra” button), within the deadline! </div>

<p>Selection procedure: Deadlines and steps</p> <p>Mandatory selection interview: when, where, how</p>	<p> don't miss the date of <u>mandatory interview!</u></p> <p> Remember to frequently consult the website of your didactic structure (School/department) for information about date and place. In case of doubts, you can contact the Erasmus Office of your School/Department</p>
<p> Rankings and Acceptance of the Erasmus scholarship</p>	<p>✓ The official rankings will be published exclusively ONLINE and will be available accessing Servizi online agli studenti, section "Internazionalizzazione" link to Graduatorie Erasmus-Visualizzazione graduatorie Erasmus e accettazione borsa</p> <p>✓ The scholarship MUST BE ACCEPTED within the deadline indicated for each ranking at https://corsi.unige.it/info/erasmus-traineeship.</p> <p>It is highly recommended to frequently consult the above indicated web page for updates and to verify the deadline for acceptance</p> <p> don't miss the deadline for acceptance! If you don't accept on time you will lose the right to benefit from the scholarship</p> <p> to accept the scholarship you have to complete, within the deadline, the online procedure available at Servizi online agli studenti, sezione "Internazionalizzazione" link a Graduatorie Erasmus-Visualizzazione graduatorie Erasmus e accettazione borsa</p>

[You are a winner? These are the main steps to take](#)

<p> Entering and staying in the foreign country</p>	<p> in order to benefit from the awarded scholarship, students must fulfil the legal requirements of the host country regarding entry and residence for study purposes</p> <p> Start IMMEDIATELY the required procedure for obtaining the necessary documents (ie. renewal process of the permit of stay/ visa (if requested)</p> <p>It is the student's responsibility to gather the information in advance and obtain the documents needed to enter and reside in the destination country by contacting the respective consular offices.</p>
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	<p><u>The procedures for documents to be issued by the relevant authorities may take several weeks/months and may not be successful.</u></p>
<p>↪ Learning Agreement and application procedure at the host Institution</p>	<ul style="list-style-type: none"> ✓ Verify the traineeship opportunities offered by the host Institution and prepare the learning agreement ✓ check the application procedure (steps and deadlines) at the host institution <p> the possibility to benefit from the awarded scholarship and to spend the Erasmus period abroad depends on the host institution's acceptance of the student. The University of Genoa is not responsible in case of refusal by host Institution.</p>
<p>↪ Erasmus Grant Agreement with the University of Genoa</p>	<p>Complete the online procedure to sign the <i>Erasmus grant agreement</i> before starting the mobility</p> <p>The online procedure is available at Servizi online agli studenti, sezione "Internazionalizzazione" link Accordo Erasmus link all' a.a. 2024/2025.</p> <p> the traineeship period abroad can begin and be officially recognized <u>only if</u> the Erasmus Grant agreement is signed by the student and the university of Genoa</p> <p> Without grant agreement no activity will be recognized and no grant will be paid.</p>
<p>↪ Mandatory possession of a residence permit in Italy for non-EU students</p>	<p> Non-EU students, in order to sign the Erasmus Grant Agreement and take advantage of the scholarship, must possess a regular residence permit for study purposes in Italy <u>valid for the entire period of stay abroad.</u> It is possible to insert in the Agreement only the period covered by a valid residence permit, the minimum period must be at least 60 days.</p> <p>The <i>Welcome office - accoglienza studenti e utenti internazionali</i> (email: sass@unige.it), provides assistance with the procedure of requesting the documents needed from the relevant consular offices.</p>

Useful contacts



International Mobility Office coopint@unige.it (for administrative and grant items)



School/ Department Erasmus offices (for nominations, didactic items such as Learning Agreement):

Architecture and Engineering Area Departments: erasmus.ingegneria@unige.it (Engineering) – erasmus.architettura@unige.it (Architecture)

Economics Area Department: relazint@economia.unige.it

Law Area Department: erasmus@giuri.unige.it

Educational Sciences Area Department: relint.sdf@unige.it

Political Sciences Area Department: aife@unige.it

Humanities and Philosophy Area Departments: relint@scienzeumanistiche.unige.it

Languages and Literature Area Departments: relint@scienzeumanistiche.unige.it

Medicine and Surgery Area Departments: erasmus.medicina@unige.it

Pharmacy Area Department: erasmus@difar.unige.it

Mathematical, Physical and Natural Sciences Area Departments: relint.scienzefn@unige.it



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