

LETTER OF INTENT

[Please copy on Organisation's headed paper before signing in original]

We hereby confirm that we are willing to host **Mr/Ms** _____ student of the University of Genoa, as an Erasmus + trainee in our *organisation*, if he/she obtains an Erasmus + traineeship grant from University of Genoa for a.y. 2025-2026. In this case we agree to sign a learning agreement with the student and the University of Genoa. We intend to entrust him/her with tasks and responsibilities according to his/her studies, qualifications and knowledge.

Traineeship duration: _____ months (min 2 max 12 months)

The traineeship will start on _____ **and end on** _____

(This training can be carried out between **July 2025** and **July 2026**)

Contents/Task of the proposed traineeship (description of trainee's tasks):

Form of implementation:

Working hours per day _____ (maximum 40 hours/week).

Information on the host (Organisation)

Name of Organisation: _____ Organisation legal form: _____

Name of the head of the Organisation: _____

Number of employees _____ VAT or Association Registration nr: _____

Address: _____

Country: _____ Tel: _____

e-mail: _____ Web site _____

Name of traineeship supervisor at the Organisation ("*tutor*"): _____

Tutor's e-mail: _____ Tutor's phone number: _____

Short description of host Organisation activities:

Optional: if you have checked the candidate's knowledge of the language(s) required for the traineeship, please fill out the following declaration:

"We declare that the candidate has an adequate knowledge of the _____ language to carry out the traineeship period at our Organisation."

Date: _____

Name of Organisation legal representative: _____

Signature _____

UNIVERSITY OF GENOA (I GENOVA 01)

Read and approved

Name of professor responsible at the University of Genoa _____

Date: _____ Signature _____