

# erasmus

## Erasmus+ Call for the award of mobility scholarships for traineeship purposes a.y. 2025/2026

### HIGHLIGHTS



This document is meant to be a summary of key steps and deadlines of the procedure, in order to support and help international students.

The complete Call - Italian version - has to be carefully read: if you apply for an Erasmus Grant, you accept all rules contained in the Call and, in general, in the Erasmus+ Programme.

This call is conditionally issued and subject to the possession by the host institutions of the ERASMUS University Charter (if applicable).








All contents, activities and funding provided may be subject to changes following indications and/or provisions, subsequent to the issue of the Call, provided by the European Commission, the Erasmus+ National Agency INDIRE and/or other Institutional Bodies.

The number and conditions of the mobility flows could undergo variations, even after the issue of the Call, if the partner University modifies the admission requirements or modifies/cancels the mobility flows, even if agreed with the University of Genoa. The latter cannot intervene on the choices of foreign Institutions in any way. Changes may also occur following technical implementation of the EU platform Erasmus Without Papers (EWP) used for the negotiation of agreements with foreign institutions.

The overall number of grants awarded is subject to the availability of funds.

Any changes will be made official and communicated to the students concerned through the institutional channels.

Topic	related links/actions
<b>Call and List of available destinations</b>	Available at <a href="https://corsi.unige.it/info/erasmus-traineeship">https://corsi.unige.it/info/erasmus-traineeship</a> , <i>Documenti importanti Erasmus a.a. 2025-26.</i>  <b>Read carefully:</b> <ul style="list-style-type: none"><li>- <b>The call</b> that contains all necessary information and rules to take part in the procedure</li><li>- <b>The list of available destinations (Erasmus Manifesto)</b> that contains all available destinations for each group of departments and the document “<i>prerequisiti e criteri di selezione</i>” required by each group of departments</li></ul>
<b><u>independently identified Institution</u></b>	You can also apply for an independently identified organization. In this case, you have to upload to the online application also the complete and signed “Letter of Intent”

	<p>(available at <a href="https://corsi.unige.it/info/erasmus-traineeship">https://corsi.unige.it/info/erasmus-traineeship</a> section “<i>Documenti importanti Erasmus a.a. 2025/2026</i>”).</p> <p> The <i>letter of intent</i> must:</p> <ul style="list-style-type: none"> <li>- be filled up using the UniGe format published on the page <a href="https://corsi.unige.it/info/erasmus-traineeship">https://corsi.unige.it/info/erasmus-traineeship</a>, section – Important documents - Erasmus+ a.y. 2025/26)</li> <li>- be filled up <u>on the headed paper</u> of the independently identified foreign institution</li> <li>- If the <i>letter of intent</i> is not written on headed paper, the official stamp of the foreign institution must be affixed. Alternatively, the logo and official name of the host company must be clearly visible.</li> <li>- Be attached to the application form <b>COMPLETE</b> with all required signatures and completed in its entirety and <b><u>CANNOT be submitted after the deadline indicated in the Call. Otherwise, it will not be possible to accept your application.</u></b></li> </ul>
<p><b>Online Application</b></p> <p> <b>Deadline 28/02/2025 by midday</b></p>	<p>The online application procedure is available</p> <p>Accessing <a href="#">Servizi online agli studenti</a> section “<a href="#">Internazionalizzazione</a>” link to <a href="#">Concorsi Erasmus&gt; Bando Erasmus+ ai fini di tirocinio - Iscrizione a bandi di concorso - borsa Erasmus+ ai fini di tirocinio</a></p> <p>Before completing the application procedure, <b>verify</b> the data and that all the requested documents have been correctly uploaded. <b><u>No amendments can be made once the application has been submitted.</u></b></p> <p> Remember to <b><u>submit your application</u></b> (clicking on “<b><u>inoltra</u></b>” button), <b><u>within the deadline!</u></b></p>
<p><b>Selection procedure: Deadlines and steps</b></p> <p> <b>Mandatory selection interview: when, where, how</b></p>	<p> <b>Don't miss the date of <u>mandatory interview!</u></b></p> <p> <b>Remember to</b> consult frequently the website of your didactic structure (School/department) for information about date and place. In case of doubts, you can contact the <i>Support desk for International Mobility</i> of the Department/School of the relevant Department Area. You can find the references on the last page of this document.</p>
<p> <b>Rankings and Acceptance of the Erasmus scholarship</b></p>	<p>✓ The official rankings will be published <b>exclusively ONLINE</b> and will be available accessing <a href="#">Servizi online agli studenti</a>, section “<a href="#">Internazionalizzazione</a>” link to <a href="#">Graduatorie Erasmus-Visualizzazione graduatorie Erasmus e accettazione borsa</a></p>

- ✓ The scholarship **MUST BE ACCEPTED** within the deadline indicated for each ranking at <https://corsi.unige.it/info/erasmus-traineeship>.

It is highly recommended to frequently consult the above indicated web page for updates and to verify the deadline for acceptance



**Do not miss the deadline for acceptance! If you don't accept on time you will lose the right to benefit from the scholarship**



to accept the scholarship you have to complete, within the deadline, the online procedure available at [at Servizi online agli studenti](#), sezione "[Internazionalizzazione](#)" link a [Graduatorie Erasmus-](#)

[Visualizzazione graduatorie Erasmus e accettazione borsa](#)



[Are you a winner? These are the main steps to take](#)

## ↪ Entering and staying in the foreign country



**In order to benefit from the awarded scholarship, all students must comply with EU requirements regarding residence for traineeship purposes in each country participating in the program**







Start **IMMEDIATELY** the required procedure for obtaining the necessary documents - i.e. renewal process of the permit of stay/ visa (if requested)

**It is the student's responsibility** to gather the information **in advance** and obtain the documents needed to enter and reside in the destination country by contacting the respective consular offices.

**The procedures for documents to be issued by the relevant authorities may take several weeks/months and may not be successful.**

Furthermore, it is necessary to consult the ***EU Immigration Portal*** ([https://immigration-portal.ec.europa.eu/italy-student\\_en](https://immigration-portal.ec.europa.eu/italy-student_en)) to gather information on the obligations to be fulfilled and the procedures to be completed.

The University of Genoa cannot be held responsible for unsuccessful procedures related to the entry permits in the destination countries issued by the competent authorities and for the consequent practical impossibility of benefiting from the assigned scholarship.

<p>↪ <b>Learning Agreement and application procedure at the host Institution</b></p>	<ul style="list-style-type: none"> <li>✓ Verify the traineeship opportunities offered by the host Institution and prepare the learning agreement</li> <li>✓ check the application procedure (steps and deadlines) at the host institution</li> </ul> <p> <b>The possibility of benefiting from the awarded scholarship and of spending the Erasmus period abroad depends on the host institution's acceptance of the student.</b></p> <p><b>The University of Genoa is not responsible in case of refusal by host Institution.</b></p>
<p>↪ <b>Erasmus Grant Agreement with the University of Genoa</b></p>	<p>Complete the online procedure to sign the <i>Erasmus grant agreement</i> <b>before starting</b> the mobility</p> <p>The online procedure is available at <a href="#">Servizi online agli studenti, sezione "Internazionalizzazione"</a> _link <a href="#">Accordo Erasmus</a> link <a href="#">all'a.a. 2025/2026</a>.</p> <p> <b>the traineeship period abroad can begin and be officially recognized <u>only if</u> the Erasmus Grant agreement is signed by the student and the university of Genoa</b></p> <p> <b>Without grant agreement, no activity will be recognized and no grant will be paid.</b></p>
<p>↪ <b>Mandatory possession of a residence permit in Italy for non-EU students</b></p>	<p> Non-EU students, in order to sign the Erasmus Grant Agreement and take advantage of the scholarship, must possess a regular residence permit for study purposes in Italy <b><u>valid for the entire period of stay abroad and comply with all the relevant requirements.</u></b></p> <p><b>Expired documents are not admitted, even if the renewal process has already started, and/or in a format other than electronic.</b></p> <p>It is possible to insert in the Agreement only the period covered by a valid residence permit, the minimum period must be at least 60 days.</p> <p>The <i>Welcome office - accoglienza studenti e utenti internazionali</i> (email: <a href="mailto:sass@unige.it">sass@unige.it</a>), provides assistance with the procedure of requesting the documents needed from the relevant consular offices.</p>

## Useful contacts



European and International Mobility Flows Office [coopint@unige.it](mailto:coopint@unige.it) (for administrative and grant items)



Support desk for International Mobility of the relevant Department Area (for nominations, didactic items such as Learning Agreement):

Architecture and Engineering Area Departments: [erasmus.ingegneria@unige.it](mailto:erasmus.ingegneria@unige.it) (Engineering) – [erasmus.architettura@unige.it](mailto:erasmus.architettura@unige.it) (Architecture)

Economics Area Department: [relazint@economia.unige.it](mailto:relazint@economia.unige.it)

Law Area Department: [erasmus@giuri.unige.it](mailto:erasmus@giuri.unige.it)

Educational Sciences Area Department: [relint.sdf@unige.it](mailto:relint.sdf@unige.it)

Political Sciences Area Department: [aife@unige.it](mailto:aife@unige.it)

Humanities and Philosophy Area Departments: [relint@scienzeumanistiche.unige.it](mailto:relint@scienzeumanistiche.unige.it)

Languages and Literature Area Departments: [relint@scienzeumanistiche.unige.it](mailto:relint@scienzeumanistiche.unige.it)

Medicine and Surgery Area Departments: [erasmus.medicina@unige.it](mailto:erasmus.medicina@unige.it)

Pharmacy Area Department: [erasmus@difar.unige.it](mailto:erasmus@difar.unige.it)

Mathematical, Physical and Natural Sciences Area Departments: [relint.scienzefn@unige.it](mailto:relint.scienzefn@unige.it)



Welcome office - accoglienza studenti e utenti internazionali (information about with the procedure of requesting the documents needed from the relevant consular offices) [sass@unige.it](mailto:sass@unige.it)