

DIBRIS DIPARTIMENTO DI INFORMATICA, BIOINGEGNERIA, ROBOTICA E INGEGNERIA DEI SISTEMI

Welcome to Robotics Engineering!

Are you an International student and did you choose the University of Genoa to continue your studies in Italy?

The Welcome office welcomes you and informs you that its staff is at your disposal and assists you in:

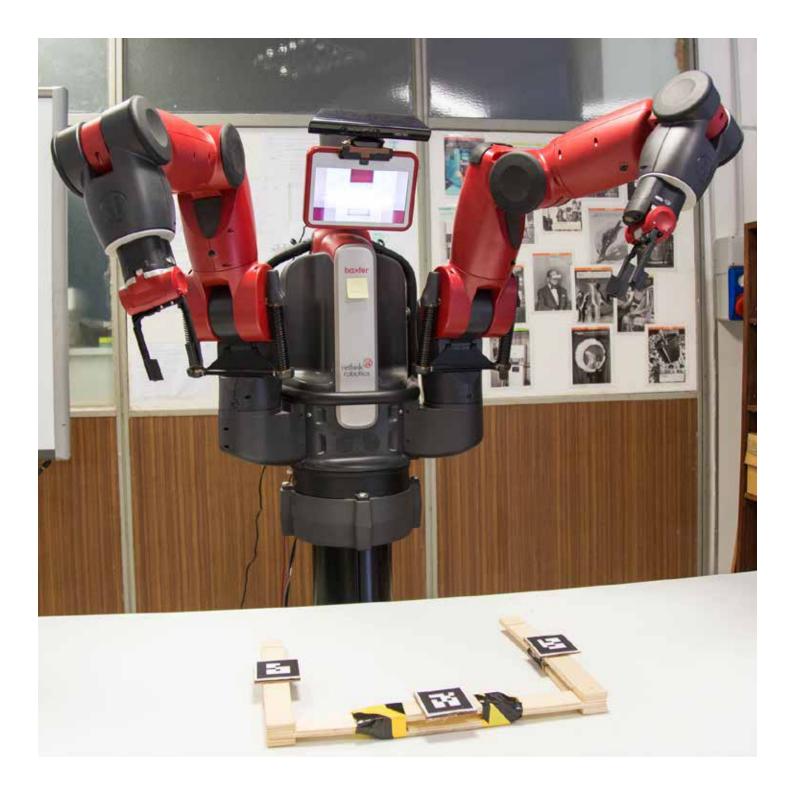
- Carrying out the administrative procedures linked to your enrolment
- Obtaining all documents useful for a regular stay in Italy (i.e. residence permit, tax code)
- Looking for an accommodation.

Therefore, we invite you to read carefully the following pages and we remind you that:

- You are a university student only when you confirm your enrolment and get your student card
- If you are an Extra EU student, you must submit your request of residence permit issue within 8 days from your arrival in Italy
- After enrolment confirmation, you must draw up your study plan: the student's help desk (Sportello dello studente) in your School can help you and give you all the information you need.
- You must activate your mailbox (following the instructions you can find at the following link https://servizionline.unige.it/mail/) so that you will be allowed to receive all communications from the university
- You must submit the ISEE certification: find out how you can do that and check the deadlines on UNIGE website (www.studenti.unige.it/tasse/certificazione/)
- You must give your address in Genoa and your mobile phone number to the Welcome Office as soon as possible.

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ABOUT

Robotics Engineering is a study program associated with two international programs. Thanks to the European Master on Advanced Robotics (EMA-RO) and to the Japan-Europe Master on Advanced Robotics (JEMARO) students attend each year in a different University part of the EMARO/JEMARO consortium. Students enrolled as part of Robotics Engineering attend the whole degree in UniGe. However, they share the same classes and are subject to the same activities and workload as EMARO/JEMARO students. Robotics Engineering, completely taught in English, has a unique structure compliant with international standards.

LEARNING BY DOING

Robotics Engineering adopts the successful EMARO philosophy of learning via reflection on doing, as a paradigm complementary to the more traditional separation between teaching and practice. Theoretical studies are interleaved with lab-based practical and experimental work

CAREER PERSPECTIVES

Robotics Engineering seeks to produce professional figures in robotics, artificial intelligence, mechatronics, and automation.

Research-oriented careers can be sought as Ph.D. studies in autonomous robotics, smart manufacturing, artificial intelligence.

Scenarios explicitly considered in the program include factory automation (Industry 4.0), intelligent transportation (autonomous cars, railways, ships and space vehicles), ambient intelligence (smart environments, smart cities, Internet of Things), human-robot interaction, as well as software-based systems.



HOW TO APPLY

You have to sumbit following documents using the application website: **pre-assessment**

- CV with identity photo
- Academic degree and transcripts of all university studies with translation into English, i.e. Bachelor, Master or equivalent. If the degree has not be obtained yet, a certificate from the institution indicating the situation of the student and the expected date of graduation must be provided
- Motivation letter
- Recognized International English test Certificate, at least level B2, not older than 3 years: TOEFL, Cambridge Advanced English Test, IELTS, TOEIC. No other test is recognized. This document is not required if the language of instruction of your studies is English. The fact must be certified by an official document or letter from the University. In that case, submitting an English Test Certificate is not compulsory, but can add value to your application. If you should not have any English Certificate, you can enroll to the CLAT B2 English test, which is fee-free for Robotics Engineering students – or prospective ones – at the following link: https://scuolapolitecnica.unige.it/en/node/642

After the selection procedure, the selected students will be informed about the following steps on Universitaly, the official national platform for enrollement

Please note that the Please find all deadlines at the following link.

EMARO

The European Master on Advanced Robotics is an integrated Master's course designed and conducted by partner institutions sharing a **common vision of Robotics**:

- University of Genoa (Italy)
- Centrale Nantes (France)
- Warsaw University of Technology (Poland)

The programme of study lasts two academic years (120 ECTS) split into **four equally loaded semesters**. Students interested in the EMARO program, can apply to the local MSc and they are first selected for the local master program.

For students enrolled in Robotics Engineering, at the end of M1 it is possible to apply to become an EMARO student, with mandatory second year mobility to a Consortium partner. Becoming an EMARO student, the student will have to accept EMARO rules, pay the EMARO tuition fees and will get a double degree.

A limited number of positions are available (less than 5 each year) and students will be selected on the basis of performance, average grading, etc. Therefore students attend the EMARO programme at at least two different partner institutions: the first two semesters in one European institution and the second two semesters in another European institution.

Another mobility during the fourth semester to an Asian partner or to an industrial partner is possible.

Students graduating from the EMARO Master's course are awarded **two Master's degrees** from the institutions where they studied, as well as a **Diploma Supplement**. The degrees obtained are **officially recognized and give full access to PhD study programmes**.



JEMARO

JEMARO is the first joint Japan-Europe programme offering high-level academic and industrial training across the whole span of robotics thanks to a 2-year integrated programme (120 ECTS or 30 Japanese Credits) between:

- University of Genoa (Italy)
- Centrale Nantes (France)
- Warsaw University of Technology (Poland)
- Keio University (Japan)

The student mobility path will allow a first year spread across the European partners and the second year in Japan where all students will remain together helping them to form a **close-knit group**. Students **who graduate from the JEMARO master's course will obtain two master's degrees, one from a European country and the other from Japan** (Keio University). The degrees are officially recognised and give full access to PhD study programmes.

Learn more: https://jemaro.ec-nantes.fr/

VISA APPLICATION

If you are a non-EU student with residence abroad and foreign diploma and you want to enroll at the University of Genoa, get information on https://unige.it/en/usg/en/enrolment-non-eu-students-residence-abroad-foreign-diploma or contact the Welcome office: email: sass@unige.it

Tel. +39 010 209 51525 \mid Wednesaday and Friday form 9.00 to 11.00 a.m

If you are an EMARO/JEMARO student, you should already have received the Acceptance Letter which entitles you to apply for the Italian Visa by the Italian Embassy or Consulate in your Country.

GETTING TO GENOA

You can reach Genoa by plane thanks to its **international airport Cristoforo Colombo**, located near to the city center. If you land in any airport of Milan, there are many bus and train connections to Genoa.

VOLABUS is the shuttle bus service departing from Cristoforo Colombo airport to Brignole and Principe Train Stations, crossing the city centre and in 30 minutes you can get to the airport or to the city center for €6. Learn more: https://www.airport.genova.it/en/

If you need it, the University of Genoa offers international students a pickup service. The members of the Erasmus Genoa Group (GEG) will pick you up at the Cristoforo Colombo airport or at the "Piazza Principe" station in Genoa and will bring you to your accommodation or to the University campus.

For more information refer to **http://esngenova.it/?q=news/pick-0** or write an email to **genova@esn.it**.

LOCATIONS

- Engineering Courses Albaro District, Via All'Opera Pia 13 https://goo.gl/maps/hWcNk8bK6RtZjeBw6
- Administrative Offices Albaro District, Students' Help Desk, Via Montallegro 1 https://goo.gl/maps/ir54BdRruFZNvrYH8

Teaching Office Viale Causa 13 https://goo.gl/maps/oG6S23d4fMuxL5oq8

 Administrative Offices – City Center Welcome office, Piazza della Nunziata 6 (1st floor) Book an appointment here https://goo.gl/maps/t1EGaMgA21amwA9q6

ENROLMENT

In order to enrol at UniGe, international students must contact the Welcome office and bring the following documents:

- Your original diplomas
- The "Dichiarazione di Valore" of your diplomas (in English: declaration of value) OR any document issued by an ENIC-NARIC centre (visit the Italian ENIC-NARIC centre: www.cimea.it), OR the documents issued by the Embassy or the Consulate located in Italy and representing the foreign country where you have obtained your diploma, If you are an EMARO/ JEMARO student, the "Dichiarazione di Valore" is not requested.



- The original copies of your transcripts of records related to your previous university degree
- If you are an EMARO/JEMARO student, the certificate issued by UniGe confirming that you are an international student under the EMARO/JE-MARO programme.
- If you are an EMARO/JEMARO student, your EMARO/JEMARO insurance documents

After Enrolment confirmation, you must draw up your study plan; the Teaching Office can help you and give you all the information you need: **emaro-robeng@dibris.unige.it**

Please note that the **deadline for enrollment is fixed on January of the first academic year**.

THE RESIDENCE PERMIT

If a student holds a visa for study purposes and stays in Italy for more than 90 days, he/she must request a residence permit. If he/she does not complete his/her studies before the residence permit expires, he/she will have to request the renewal of his/her residence permit.

The residence permit is issued to foreign citizens coming from Extra EU countries who attend a course – university or training course – In Italy, after they were granted a visa for study purposes from the Italian Embassy or Consulate in their country of origin or residence. Every year, a limited number of places is available for International students who want to enrol in University or training courses in Italy, in relation to the maximum number of visa for study purposes that can be granted.

ISSUE AND RENEWAL

When you enter Italy with a visa for study purposes, you must submit your request of residence permit to the competent *Questura*, through the Welcome office.

The first residence permit for study purposes, issued to university students who entered Italy with a visa – including students attending a master or Phd course – has a limited duration, usually corresponding to entry visa expiration.

- You must submit your first request of residence permit within the first 8 days from your arrival in Italy, whereas you can submit your request of renewal from 2 months before to 2 months after your residence permit expiry date.
- The receipt of your request of issue/renewal entitles you to enjoy all the rights related to the possession of a residence permit and certifies that you correctly submitted your application but, unlike the residence permit, it does not allow you to travel to another Schengen area country.

The owner of a residence permit for study purposes (university or training) is allowed to:

- travel to the other Schengen area countries for period shorter than three months without fulfilling any formal obligation;
- submit application for family reunion;
- be registered with the Health National Service;
- have a part time job like Italian citizens, provided that he/she does not work more than 20 hours per week;
- enjoy all the welfare benefits deriving from a regular employment contract.

MAIN STEPS

After filling in the form contained in the residence permit kit, you will have to go to the post office and send it. The Post Office will fix an appointment for you to go to *Questura* where you will be fingerprinted. Approximately 40 days later, you will be able to get your residence permit card.

Documents required for the issue of a residence permit for study purposes:

- The Kit for the request of residence permit, which can be collected for free at any Post office;
- Copy of all the pages of the passport;
- Copy of the certificate attesting the enrolment in the course of study.

Documents required for the renewal of a residence permit for study purposes:

- The Kit for the request of the residence permit, which can be collected for free at any Post office;
- Copy of all the pages of the passport;
- Copy of the certificate attesting the positive result of at least one exam for the first renewal and of at least 2 exams for the following renewals;
- Copy of the health insurance policy (valid in Italy for the time of validity of the residence permit) against disease and/or accidents;
- Copy of the documents testifying the availability of appropriate financial means for the time of validity of the residence permit;
- Copy of the expiring residence permit.

Costs for the residence permit issue/renewal

- € 16 revenue stamp (to be purchased at any tobacconists')
- € 70,46 cost of the electronic residence permit, valid up to 1 year (pre-printed postal payment slip)
- € 30 cost of the acceptance of the request for the residence permit issue/ renewal (to be paid at the post office when you submit the filled kit).

Note: The International student who enters Italy for the first time and applies for the issue of a oneyear-long residence permit must subscribe the integration agreement. The integration agreement is a measure taken to enhance the integration of foreign citizens in Italy. University students are exempt from attending the test of knowledge of the Italian language and civic and culture and life in Italy.



EU students, who have been staying in Italy for more than 3 months, must apply at the Civil Registry office in order to be registered and receive a certificate confirming their stay.

THE TAX CODE

The Tax Code is an Italian document and you need it when:

- you have to subscribe a rental agreement;
- you want to open a bank account;
- you want to activate a mobile phone number;
- you want to activate an internet key.

In order to obtain the Tax Code, you have to go to the International Students Office with:

- your passport (for students from Extra EU countries);
- your passport or ID card (for students from EU countries).

ACCOMMODATION

University Courses are located in two main areas of the city:

- The districts of Albaro, S. Fruttuoso, Marassi, S. Martino, Foce, Sturla, Quarto are close to the location of the following courses: Medicine and Surgery, Mathematical, Physical and Natural Sciences, Pharmacy and Engineering.
- 2. The districts of City centre, Dinegro, Sampierdarena, S.Teodoro, Castelletto, Principe are close to the location of the following courses: Arts and Philosophy, Foreign Languages and Literatures, Architecture, Economics, Law, Political Science and Education.

The average price for a single room ranges between **300** and **350** \pounds per month, depending on the district and on the level of comfort required (restored apartment, internet, wi-fi, lift, terrace); the average price for a double room is **250-300** \pounds per person per month. The price of an entire flat ranges between **500** and **700** \pounds per month. Students should ask their landlord to subscribe a rental agreement. A template is available at Welcome office. Welcome office supports International students in their accommodation research, **but does not guarantee nor reserve any kind of accommodation.** To search for a room or a flat independently, students can check our online notice board at the following link https://alloggi.studenti.unige.it/?language=en

UniGe Seeking Accommodation

The *Cerco Alloggio* service of the University of Genoa provides furnished flats located in the city of Genoa, close to the University's premises, for both male and female students, off-site, Erasmus and international students and for the

entire university population.

For information and contacts

For more information: https://cercoalloggio.com/unige

To receive support the University Advisor for Seeking Accommodation is available:

- In person on Tuesdays and Thursdays from 9am to 1pm and on Wednesdays from 2pm.30 a.m. to 5 p.m. at the desk located in Palazzo Belimbau, ground floor, Piazza della Nunziata 9r
- via email to the address genova@cercoalloggio.com
- by phone or on Whatsapp at +39 388 722 4403
- on social channels Facebook and Instagram

ALISEO student residences

Student residences managed by the **ALISEO** (Agenzia Ligure per lo Studente e l'Orientamento), located close to university departments, are allocated by means of an open competition to students meeting the requirements set out in the relevant notice, normally issued in June each year. Accommodation S.P.Im

Are you an out-of-towner? Are you looking for accommodation in Genoa? **S.P.Im**, Company of the Municipality of Genoa, rents completely renovated flats with brand new furniture through **public tender** from 250 euro per month. The main requirement is to be a student, PhD student or university researcher under 35.

Stay&Study: Don't miss the chance to sleep on a mattress still packed! Bed places in Via Porro, only 10 minutes walk from the metro, for students/doctoral students/researchers under 35.

Sign up for the call for applications without obligation, it only takes a few minutes

Religious facilities for university students

Available at the Orientation Service - Ufficio Orientamento agli Studi Universitari - Piazza della Nunziata 6 - Genoa - (e-mail: **orientamento@unige.it**), a list of male and female religious colleges is available. On request, the staff will provide addresses, telephone numbers, costs and availability.

Legally recognised university colleges

They are university residences offering qualified and modern housing services together with a broader academic and vocational training project.

• RUI Foundation

Capodifaro (women's residence, Genoa) Delle Peschiere (men's residence, Genoa)

• Spes Lodgings: university residences on the Savona Campus Contact: Study Guidance Department

ITALIAN LANGUAGE CLASSES

Before classes start, EMARO and JEMARO students must follow an online Italian language course. Students will get instructions after enrollment.

EMARO/JEMARO students attend a compulsory Italian language course during the first semester, which allow them to earn a number of ECTS as part of their curriculum.

Italian as a foreign language_robotics engineering: 2 ECTS credits

The Italian Language course is compulsory for all international students who, at the time of admission, do not have any prove of a sufficient knowledge of the written and oral Italian language

Students who want to attend the exam have to put the course in their study plan.



UNIVERSITY CANTEENS

For students who do not have reductions based on ISEEU, the cost of a full meal is \notin 6.00. Students participating in Erasmus or other mobility programs can contact ALISEO to pay \notin 3.50 (instead of \notin 6.00).

Aliseo has set up an app that allows access to the cafeteria service even if the student does not yet have a badge. You can find all the information on the dedicated page.

For more information, visit the ALISEO website.

https://www.aliseo.liguria.it/ristorazione-e-sport-2/app-aliseo-per-il-servizio-di-ristorazione/

HEALTH ASSISTANCE

EU STUDENTS

EU students come to Italy with their European Health Service card issued in their country of residence. If they need to undertake medical examinations, they can address any general practitioner free of charge (a list of general practitioners is available at the Welcome Office upon request).

The General practitioner can prescribe medicines or specific examinations. Specific examinations must be booked through a phone call to CUP (Central reservations office) tel. **800098543** (free number from fixed-line and mobile) from 8.00 a.m. to 06.00 p.m. during weekdays, except Saturday They do not need to apply to the National Health Service (SSN).

EXTRA EU STUDENTS

Extra EU students must apply to the National Health Service (the nearest one is in via Assarotti 35). In order to submit their application, they must pay \notin 700,00 by F24 form adding the following codes where required in the form:

09 - codice Regione

8846 - codice tributo

We inform you that the payment is valid for $1\ \text{calendar}\ \text{year}$

This Insurance guarantees total cover and entitles you to choose your own general pratictioner

Alternatively, students can subscribe a private health insurance policy guaranteeing the same coverage of the public one

in case of Emergency you can contact the Emergency Rooms of San Martino and Galliera Hospitals or call the Emergency Number 112

THE BANK ACCOUNT

The University of Genoa has an agreement with Banca Popolare di Sondrio which offers students favourable banking terms:

• **Carta +MA**: it is a card with IBAN which allows you to carry out the main banking transactions easily and safely. You do not need to have a bank account: if you wish to have it you just go the branch with your valid ID document and your tax code.

The documents requested to open a bank account are the following:

- a valid ID card or passport;
- residence permit;
- Tax code;
- certificate of enrolment at University or badge.

Nevertheless, before subscribing the abovementioned offer, we suggest that you consider alternative offers currently on the market.

BUS TICKETS

Genoa Transportation Company - AMT

AMT offers travel passes for all travel needs: tickets, annual, monthly, weekly passes, concessionary fares. You can buy your ticket at the company's ticket offices, affiliated retailers and the many ticket machines in the area; some tickets and subscriptions can be purchased conveniently online. The most convenient bus pass for students is as follows:

Annual bus pass under 26 XXL € 200

The under 26 XXL annual bus pass allows you to travel on Genoa's urban network, which includes bus lines, subway, funiculars, elevators, rack railway, on the bus lines of the Genoa provincial network, on Navebus, Volabus, line 782 Santa Margherita Ligure - Portofino, Genoa-Casella railway, and Trenitalia's Genoa urban network (in the sections between the stations of Nervi-Voltri-Vesima; Pontedecimo-Acquasanta); conjunctions with other Trenitalia tickets and/or subscriptions are not allowed.

Other types of subscriptions and tickets

- Weekly season ticket, at a cost of 22 euros. This season ticket is valid from Monday to Sunday of the week in which it is validated and can be purchased at participating tobacconists, AMT ticket offices and Trenitalia ticket offices.
- Monthly subscription at a cost of 48 Euro. This season ticket is valid in the month in which it was validated, on the entire urban Amt network and can be purchased at participating tobacconists, at AMT ticket offices.
- Carnet 11 tickets 110 minutes € 20.00 valid on the entire Metropolitan City network.

Tickets for occasional travel within the territory of the City of Genoa are:

- Ordinary ticket valid for 110 minutes at a cost of € 2.00 valid on the entire Metropolitan City network.
- Integrated AMT Trenitalia 110-minute ticket € 2.20 valid on the entire Metropolitan City network + Trenitalia within Genoa's urban area (from Nervi to Voltri from Acquasanta to Pontedecimo).
- Ordinary 5-hour ticket € 5.00 valid on the entire Metropolitan City network.

Tourist tickets:

- 24-hour ticket € 10.00 valid on the entire Metropolitan City network.
- 24-hour 4-person ticket € 30.00 valid on the entire Metropolitan City network.

For detailed information see: Genoa Transportation Company - AMT

ITALIAN MOBILE PHONE COMPANIES

The main Italian mobile phone companies are: Tim, Vodafone, WindTre. You can ask for information about their offers (phone calls – SMS – Internet) and activate a sim card in the following centres:

Tim	– Via XX Settembre 159 R			
	- Piazza Campetto 12 R			
Vodafone Store	– Via XX Settembre 241 R			
	- Via Brigata Liguria, 66/R			
WindTre	 P.zza Raffaele de Ferrari, 7R Via XX Settembre 77 R 			

USEFUL LINKS

- ALiSEO (the Regional agency for students and tutoring) www.aliseo.liguria.it
- AMT (the local transport company) www.amt.genova.it
- Sportello Studiare a Genova (Study- in- Genoa desk) www.gg6.comune.genova.it/content/sportello-studiare-genova
- CUS (the University Sports Centre)
 www.cusgenova.it
- Informagiovani (youth information centre) Palazzo Ducale, Piazza Matteotti 24r www.genovagiovani6tu.comune.genova.it
- Tourist information and events www.visitgenoa.it

INFORMATION ON SAFETY

In case of any kind of emergencies, you can call the emergency number 112.

COST OF LIVING IN GENOA UPDATED FOR THE ACADEMIC YEAR 2025/26

ITEM	PRICES in EURO
Accommodation: single room double room entire flat PLEASE CONSIDER that, at the moment of signing the rent contract, you will be asked	350 - 400 250 - 350 + 50 charges p.month From 500 to pay the rent for the first 2/3 months in advance
Residence permit (non UE students)	116,46 + 700 for national health insurance
Fiscal code	Free
Meals at the University canteen Meals outside the University canteen	From 0 to 6 (per meal) depending on the income From 7 to 15 approx. (per meal) in low cost places (eg. Bars)
 Free time activities Cinema Museums/Exhibitions Disco In order to have discount prices, please request the Green card to Informagiovani - Palazzo Ducale 	From 8 to 10 From 10 to 15 From 10 to 20
Pasta /Rice per Kg Chicken " Bread " Fruits " Vegetable " Milk per Lt Biscuits/Cake per Kg	From 2 to 4 From 8 to 10 From 4 to 6 From 2 to 5 2 From 3 to 8
Public transport monthly ticket annual ticket	48 under 26: 200
Health insurance (for non EU students) Compulsory and necessary for the request of residence permit full insurance	700,00 valid one calendar year (from January to December)
University fees 1st installment (duty stamp and regional tax). Payment deadline: at the confirmation of enrollment. Maximum amount: 176 euros 2nd and 3rd installments vary according to ISEEU PLEASE NOTE that students who have been granted ALISEO scholarship only pay the 16-euro duty stamp	To obtain a reduction of University fees (2nd and 3rd installment) and regional tax internation- al students need to provide "ISEEU parificato" within the deadlines published at the following link: https://www.studenti.unige.it/scadenze/en/ For further information please visit https://www.studenti.unige.it/tasse/iseeuparificato/
Textbooks	Depends on the course of study

At your arrival in Italy, we suggest you to have at least 2000 euros available for the first expenses.

HOW TO REACH US

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By Train/ By Metro (www.trenitalia.it)

Get off at Genova **Brignole railway station**, take the bus number 43 (bus stop is in front of the railway station) and get off at Albaro/Causa stop.

AMTGenova By Bus

Take the bus number 15 or 43 and get off at Albaro/Causa stop.

Once you got off the bus, walk up viale Cause and you find on your right Villa Bonino otherwise turn left in Via all'Opera Pia.

Genova Brignole railway station
 Bus 43 stop
 Albaro/Causa stop
 Engineering - Albaro district
 walking path
 bus path



ROBOTICS ENGINEERING - Teaching Office Genova, Viale Causa 13

Opening time: monday, wednesday, thursday and friday from 9 a.m. to 12 a.m. Contacts: Tel. +39 010 3356067 e-mail: emaro-robeng@dibris.unige.it